Tracking of action steps can be part of the planning/implementing process for Perkins V. Identifying and tracking a specific action and its impact is a way to evaluate the success of a Perkins/CTE plan. Descriptively list the actions you plan to take to ensure you will be able to progress toward your overarching goals. Action steps are research-based strategies and interventions, and should include specifics such as professional development, technology enhancements, and equipment needs required to achieve them.

Action steps could be identified for each goal listed in the CLNA Results form or goals/action steps identified in the Four-Year Plan. This chart could also be used to more intentionally link the CLNA and the Four-Year Plan. For example, if a district had three goals in Part B of the CLNA, they could build an action step chart in the Four-Year Plan and Local Application for each one – so three charts for Part B.

|  | Description of Action to be Taken | Timeline | Part A-E  (goal #1, 2, etc.) | Evaluation Strategy  (Who? How? When?) | Expected Outcomes | Supports Needed  (PD, Equipment, Technology) |
| --- | --- | --- | --- | --- | --- | --- |
| AS #1 |  |  |  |  |  |  |
| AS #2 |  |  |  |  |  |  |
| AS #3 |  |  |  |  |  |  |
| AS #4 |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

*Copy/Paste the table, change columns and add rows as needed.*